



Instructions to Access to Albridge

Did you know your advisor at Future Planning Systems, Inc. is able to provide you access to view all of your accounts by visiting a safe and secure online site through our broker office National Planning Corporation?

To get started please visit the site: <https://www.mainaccount.com/npc/Login.html>.

For First Time Users:

Enter the website and locate the yellow “Registration” box in center of the homepage. You must register and create a user name and password in order to access the site for the first time. Please click the “Registration” link to start the process the initial set up.

1. By clicking the registration link you will be automatically redirected to a new webpage called “Registration.” You must enter the requested information into each of the three provided text boxes. You will need to know your social security number, the temporary password **(NPCR33)**, and type the image seen in the security box. Once complete locate the link box labeled “Next” and click to continue.
2. You will automatically be redirected to a new webpage and asked to accept the “User Agreement.” We encourage you to read the provided statement. Once complete locate the link box labeled “Accept” to continue.
3. After accepting the user agreement, the site will redirect to the next page called “Registration Process Step 2 of 2.” This webpage will require you to enter your; last name, first name, phone number, email address, address, and date of birth notated by the red asterisks. After completing this step locate the link box labeled “Next” and click to continue.
4. Before the account set up is finalized the system will redirect you to the final webpage that informs you that your financial professional will be notified by email. Once complete locate the link box labeled “Ok” to complete.

An email will automatically be prompted by the system and sent to your financial advisor’s office at Future Planning Systems, Inc. Once received, we will be able to approve access for first time use. Once approved, the system will automatically send a verification of approval by email back to the email address provided in the earlier step.

For Existing User:

All account registrations that have completed the full process including a user name and password are welcomed to visit the site at <https://www.mainaccount.com/npc/Login.html> and log in anytime.



Albridge Password Problems

Having trouble with your password?

If you have **lost** or **forgotten** your password please contact the office of your financial advisor at Future Planning Systems, Inc. One of our trained staff members will be able to assist you. Please note, we do not store or have any record of passwords on file. We will ask some questions to verify your identity and we can reset your password at that time. A temporary password will be provided to you to use the next time you visit the site. After using the temporary password for the first time you must create a new password to replace it.

If you are **locked out** of the system please contact the office of your financial advisor at Future Planning Systems, Inc. One of our trained staff members will be able to assist you. Please note we do not store or have any record of passwords on file. For your security the system will automatically lock out users if the password is incorrectly entered multiple times or no access to the system has been attempted after a long period of time. We will ask some questions to verify your identity and we can reset your password at that time. A temporary password will be provided to you to use the next time you visit the site. After using the temporary password for the first time you must create a new password to replace it.

If you would like to **change your password** please enter your user name and password into the site to access your account. Once inside your account locate the link labeled "My Info" at the top left hand corner of the webpage, and click. You will be redirected to your "My Info" page. Once you have arrived locate the blue link called "Change Password" just below the header on the left hand side of the webpage, and click. Following the instructions by entering the old, new, and confirm the new password. To finish click, "Submit." Please note we do not store or have any record of passwords on file.